



# EMALAHLENI Local Municipality

P.O. BOX 3  
WITBANK, MPUMALANGA 1035

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## APPLICATION FOR A BUILDING LINE RELAXATION

STAND NUMBER: \_\_\_\_\_

SUBURB: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TEL NO.: \_\_\_\_\_

THE CHIEF TOWN PLANNER  
Emalahleni Local Municipality

A. I the undersigned, registered owner of abovementioned stand apply for the relaxation of the building line on the street and/or other boundaries of the erf

FROM 5 METRES TO \_\_\_\_\_ METRES ON THE NORTHERN / EASTERN / SOUTHERN / WESTERN BOUNDARY.

FROM 2 METRES TO \_\_\_\_\_ METRES ON THE NORTHERN / EASTERN / SOUTHERN / WESTERN BOUNDARY.

(Delete which is not applicable)

Property situated at \_\_\_\_\_ (street address).

### IN ORDER TO PERMIT THE CONSTRUCTION OFF:

Garage / Double garage / Carport / Dwelling house / Lapa / Bathroom / Room / Swimming pool / Servant Quarters

Other (specify) \_\_\_\_\_

### FULL MOTIVATION WHY THE RELAXATION IS NEEDED:

\_\_\_\_\_  
\_\_\_\_\_

B. A CLEAR **SITE PLAN** MUST ACCOMPANY THE APPLICATION AND MUST CONFIRM THE FOLLOWING REQUIREMENTS:

1. Drawn according to a suitable scale.
2. Existing and proposed buildings, with description, must be shown, as well as
3. All building lines, with measurements.
4. North sign.
5. Adjacent stand numbers

C. THE COMMENTS, IN WRITING OF THE AFFECTED ADJACENT OWNER (S).

D. OFFICIAL RECEIPT TO THE AMOUNT OF R250.00.

E. IN ADDITION TO THE ABOVE, I ACCEPT THE FOLLOWING:

1. Building lines play an important role in determining the visual character of the suburb. Therefore, while the Council has the authority in terms of Clause 9 (1) of the Witbank Town Planning Scheme 1992, to approve the application, the application still has to be considered against the possible effects on the amenity and character of the suburb under consideration.
2. Building plans can be submitted to the Council after written permission has been granted.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF OWNER

**AFFECTED ADJACENT OWNERS COMMENTS:**

NAME: \_\_\_\_\_

SURNAME: \_\_\_\_\_

ERF NO. AND EXTENSION: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF ABOVE-MENTIONED  
OWNER

\_\_\_\_\_  
DATE

**AFFECTED ADJACENT OWNERS COMMENTS:**

NAME: \_\_\_\_\_

SURNAME: \_\_\_\_\_

ERF NO. AND EXTENSION: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF ABOVE-MENTIONED OWNER

\_\_\_\_\_  
DATE

# FOR OFFICE USE ONLY

1. COMMENTS: ASSISTANT TOWN PLANNER: SPATIAL PLANNING

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\_\_\_\_\_  
DATE

\_\_\_\_\_  
ASS. TOWN PLANNER

2. COMMENTS: BUILDING CONTROL OFFICER: INFRASTRUCTURE AND BASIC SERVICES.

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\_\_\_\_\_  
DATE

\_\_\_\_\_  
BUILDING CONTROL OFFICER

3. COMMENTS: ENGINEERING TECHNICIAN FOR OPERATION AND MAINTENANCE WATER PURIFICATION AND BULK SERVICES: INFRASTRUCTURE AND BASIC SERVICES.

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\_\_\_\_\_  
DATE

\_\_\_\_\_  
ENGINEERING TECHNICIAN

4. COMMENTS: TECHNICAL ASSISTANT FOR SUPPORT SECTION: INFRASTRUCTURE AND BASIC SERVICES.

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\_\_\_\_\_  
DATE

\_\_\_\_\_  
TECHNICAL ASSISTANT

5. CONCLUSION

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\_\_\_\_\_  
DATE

\_\_\_\_\_  
TOWN PLANNER