

PRO-FORMA FOR LETTER OF AUTHORITY

Pro-forma for letter of authority when a Company, a Close Corporation or a Trust submit a plan application.

1. The letter must be on a Company letterhead.
2. Letter to be addressed to The Director, Development Control Department.
3. Body of the letter to read:-
This is to certify that Mr/Mrs/Ms is a Director/Member of(Name Company, Close Corporation or Trust) and has been nominated by the said, Company, Close Corporation or Trust, as the responsible person representing the said Company Close Corporation and accepts responsibility for all aspects of this plan application and any subsequent building work that may be done in connection with the said application on approval.
4. Letter to be signed by another Director/member of the Company/ Close Corporation.